

Buyer Searches List –

Residential Contracts including Community Title

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NOTE:

Where the transaction involves non-residential land (such as rural land), a contract other than the REIQ Contract for Houses and Residential Land (10th edition) or the REIQ Contract for Residential Lots in a Community Titles Scheme (6th edition) or the transfer of additional property, licences, registrations or interests (such as a water licence), additional searches may be required and the suggested timing of the searches must be modified to suit the transaction. The rights available to the buyer will depend on the relevant contract being used.

Approximate Costs are indicative only. Practitioners should insert approximate costs that reflect the variation in costs that may arise due to different search providers, different local government area of property and fee increases.

Rights set out below refer to standard contract provisions – practitioner to check for any amendments to contract including the effect of any special conditions and update as necessary.

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This list is not exhaustive of enquiries that can be undertaken. Other enquiries may be necessary depending upon the nature, location and use of the property. If you have any issues of particular concern in buying the property that may affect your decision to proceed you should contact us as soon as possible as there may be other searches that we can conduct that may assist.

While some of the searches listed below provide no contractual rights, you may wish to order some of the searches during any applicable cooling off or due diligence period. Please see the Buyer Letter for more information. Even if you order searches immediately they may not be received before the end of any applicable cooling off or due diligence period.

Please complete and return as soon as possible.

Standard searches – All conveyances

Buyers risk/concern	Rights	Suggested timing	Approx. cost	Search required (tick response)
Title Investigations	Termination – (if material defect).			Standard
Current title search	Compensation – (if material or immaterial defect and buyer gives notice prior to settling).	Now + settlement date	\$24.30 /search	We will require title search and plan in order to
Registered plan	Termination or damages – (if warranties inaccurate) including that the seller must be the registered owner at the time of settlement.	Now	\$24.30	properly advise you on the contract and your rights. (unless you instruct us otherwise).
Registered encumbrances, interests and administrative advices	_			
Real property description, title reference, encumbrances, registered leases, location of land, caveats, lot entitlement, by-laws, details of progressive development of the scheme, administrative advices.		Now	\$45.85 /search	Standard Yes No
Environmental Protection Agency	Termination or compensation under	Now	\$58.21	Standard
Determine if land is on the Environmental Management Register or Contaminated Land Register.*	contract if seller fails to disclose notifiable activity or other circumstances that may lead to classification as contaminated.			Yes No No
*Note: This search does not provide all the information under the <i>Environmental Protection Act 1994</i> that could potentially	Termination must be exercised at least 2			

Buyers risk/concern	Rights	Suggested timing	Approx. cost	Search required (tick response)
give rise to a statutory right of termination.	business days prior to settlement.			
	Claim for compensation must be made prior to settlement.			
	Under statute, if property is on one of the applicable registers a buyer may terminate if no prior disclosure by the seller. Termination must be exercised prior to settlement or possession whichever is the earlier.			
Land Tax Whether there are any outstanding	Arrears of Land Tax are a defect in title which allows termination if not paid at settlement.	Contract signed	\$44.29	Standard Yes
amounts payable for land tax(which may become payable by the buyer).	Note that the commissioner may issue a notice requiring a buyer to pay part of the purchase price equal to the unpaid land tax directly to the commissioner.			No 🔃
Qld Transport and Main Roads Roads	Termination under contract if a current proposal in relation to 'transport infrastructure' that affects the land	Contract signed (takes 12 Business Days)	\$33.52	Standard Yes
 Port authority (only if on the river) 	Must exercise right at least 2 business	Days		No 🗆
 Rail Current proposals, resumption information for roads, ports and rail. 	days prior to settlement.			
(Queensland Transport will not provide information on proposals for resumptions not currently approved)				
Local government enquiries Set out below are possible enquiries available through the local government	Enquiries may provide termination under contract if:			
	, , , ,			
	 Services pass unlawfully over land. Must exercise right at least 2 business days prior to settlement. 			
Rates search		Contract signed (takes 12 Business	BCC	Standard
Rates information.	Allows for adjustment in accordance with the contract	Days)	(incl. water) \$294.12	Yes
Outstanding infrastructure charges will not generally be shown in a rates search. For details of outstanding infrastructure charges, a standard or			Moreton RC (incl. water) \$457.80 House \$386.42 Land	No 🗌
full planning and development certificate must be obtained.			Sunshine RC (incl. water) \$240.11 House	
A rates search may show outstanding notices issued and required to be disclosed under Local Law 17.	Gold Coast City Council Local Law 17 (Maintenance of Works in Waterway Areas)		\$168.73 Land	
However, the rates search may not fully show whether other Local Law 17 disclosure or maintenance obligations apply.	If the property is in the Gold Coast City Council local government area, disclosure obligations, termination rights and/or			
Additional investigations are necessary. See the Report for more detail.	ongoing maintenance obligations may apply.			
Town planning search	See above	Contract signed	BCC \$162.19	Standard Yes
(limited)(only standard recommendation	if not in a Community Titles Scheme)		Moreton RC \$246.40	No 🔲
	, future use), summary of the provisions of ons applying, any designations applying to		\$246.40 Sunshine RC \$224.40	
May show if the property cannot be use	d as intended.			If "No" above,
Zoning search (to check at least "reside Town Planning search info as describe	ntial" zoning) but doesn't include all Limited d below under "Rights")		Free	Free zoning?

Buyers risk/concern	Rights	Suggested timing	Approx. cost	Search required (tick response)
Sewerage and drainage plans Position of sewerage and drainage pipes. May show if parts of the property cannot be used as intended.	See above	Contract signed	Free	Standard Yes No
Building Notices Search (Property Notices Search in BCC) Information about show cause and enforcement notices	Termination under contract prior to settlement if a notice has issued prior to the Contract Date.	Contract signed	\$96.79 Sunshine RC \$187.40 Moreton RC Included in their rates search.	Standard Yes No
QCAT Tree Register and minor civil dispute (fences) searches	Termination prior to settlement under statute if seller doesn't give a copy of any tree application or order prior to contract.			
Online search for orders (www.qcat.qld.gov.au) Details of orders in relation to trees and fences on the property under the Neighbourhood Disputes (Dividing	Termination under contract may also be possible	Now and preferably also a second search just prior to settlement	Free	Standard (plus also standard over common property if property is in a community titles scheme) Yes No
Physical Inspection of QCAT records in QCAT registry for tree and dividing fences applications. Details of applications and orders in relation to trees and fences on the property under the Neighbourhood Disputes (Dividing Fences and Trees) Act 2011. Note: Details of QCAT orders in relation to trees and fences can be searched online but details of applications can only be searched by attending the QCAT registry. Warning – this search of applications and notices can take some time to receive results (and may even be received after settlement). Search still advisable as may dentify termination or other rights. Our etters and documents have more information.		Now and preferably also a second search just prior to settlement (if possible having regard to length of time to receive physical searches)	\$20.34	Standard (plus also standard over common property if property is in a community titles scheme) Yes No
Energex/Ergon If the property is connected under normal tariff conditions; if the property is connected under guarantee conditions and the amount of the guarantee; if the property is not connected upon what conditions it may be connected; whether there are any underground cables running through the property.	Termination under contract if there is an undisclosed easement over cables that is material. Compensation is also possible for an undisclosed easement over cables that is material (where the buyer doesn't terminate) or immaterial but must be claimed prior to settlement of the contract. No contractual termination rights if the easement is a proposed easement.	Contract signed (takes 14 Business Days)	Energex \$60.76 Ergon \$35.13	Standard Yes No
Court Registers – Supreme, District and Federal Courts and QCAT shows: If an action has been commenced by or against the seller;	Termination under contract if there is a judgment, order or writ issued affecting the property, including where seller is bankrupt	Contract signed	Free	Standard Yes No

Buyers risk/concern	Rights	Suggested timing	Approx. cost	Search required (tick response)
the nature of any action commenced;				
 copies of all originating summons, interlocutory proceedings, orders, appeals, bills of costs and writs; 				
Bankruptcy register	Termination under contract if judgment,	Contract signed	\$28.05	Standard
The bankruptcy register should provide information concerning name of bankrupt, dates of bankruptcy, and orders.	order or writ issued affecting the property, including where seller is bankrupt.			Yes No
Telco search	No contractual termination rights.	Now	\$114.95	Standard
Major telecommunication network cables (including Optic Fibre) pelonging to Telstra, Optus, UEComm, AAPT and PowerTel and other	The contracted termination lighter		VII.	(although unlikely to be relevant for a community titles scheme)
providers that pass through the property and information on communications network that may impact on the property.				No 🔲
Personal Property Securities Register	Seller contractually sells the Property (Land, improvement and chattels) free	Now + settlement date	\$11.60/ search	Standard (if personal
Details of any personal property	from encumbrances. If a security interest is not released at settlement by delivery	Settlement date	(Need 3 if	property forms
affected by a registered security interest – important as assets you	of a Release and Undertaking to Amend the register then it may entitle		searching a company	transaction or if corporate seller)
may be buying could be repossessed	termination.		properly).	Yes 🗌
				No 🔲
Mining and other geothermal tenures	No contractual termination rights (unless an access agreement).	Contract signed	\$106.05	Standard (if in known mining or gas area, but
Details of mining, petroleum, gas storage or geothermal tenures granted				otherwise optional)
Note: access agreements with holders of mining, petroleum, gas and other geothermal tenures on the land or on adjoining property are binding on successors in title. These agreements will not appear on the register and inquiries should be made of the seller				Yes No
Australian Securities and Investment Commission (if corporate seller or buyer)	Termination under contract if a breach of a warranty			
Company search		Now + settlement	\$18.20 / search	Standard:
Company search: Details of seller		date		Yes 🗌
corporation including directors, ABN				No 🔲
Organisation & Business Names search		Now	Free	Standard:
Organisation name, ABN, type of				Yes 🗌
company, registration date and •whether the organisation holds a professional licence or registration.				No 🔲

Buyers risk/concern	Rights	Suggested timing	Approx. cost	Search required (tick response)
 Pool Safety Register This search shows whether there is: a pool on the land; a current pool safety certificate for the property; a revocation notice for a pool safety certificate under s 246AG Building Act 1975. 	If there is a pool on the land and no pool safety certificate was given at contract, the contract is subject to the buyer being satisfied that a pool safety certificate can be issued. The buyer, acting reasonably may terminate if no pool safety certificate issues prior to the Pool Safety Inspection Date under Contract. If there is a revocation notice under s 246AG Building Act 1975 issued prior to contract, buyer may terminate.	Now	Free	Standard Yes No
Transport Noise Corridor Search If the property is in a noise corridor, the Queensland Development Code requires buildings to achieve certain levels of noise mitigation through the use of appropriate materials for the floor, walls, roof, windows and doors where they are located in the corridor.	No contractual termination rights if the property is in a noise corridor.	Now (A search should be undertaken early in the conveyance so that a buyer can exercise other termination rights if necessary.)	Free	Standard Yes No

Optional searches – All conveyances

Buyers risk/concern	Rights	Suggested timing	Approx. Cost	Search required (tick response)
Computer Inventory of Survey Plans search (Radial search) (available from Department of Natural Resources and Mines or its distributors) May point to previous surveys which can then be obtained	Termination under contract if material defect Compensation if buyer completes and defect material or immaterial. Claim for compensation must be notified prior to settlement.	Contract signed	\$24.80	Optional Yes No
Queensland Building and Construction Commission Details of insurance cover for the property	No contractual termination rights.	Contract signed	\$52.12	Optional Yes No
Vegetation Management (State) (Search in Department of Natural Resources and Mines) Details of • Vegetation Clearing Applications • Regrowth Vegetation Notification • Vegetation offsets	No contractual termination rights.	Contract signed	TBA (if required)	Optional (but advisable if property is being purchased for development) Yes No
Local government Enquiries • Special water meter reading	No contractual termination rights. Results may be used for adjustment under clause 2.6. Allows for adjustment in accordance with the contract (particularly prevents liability for large water costs if leak has occurred or other high usage)	Contract signed (takes 14 days)	Included earlier in all council searches	Yes No
Town planning (standard) As per limited town planning advice above, however additional information obtained will generally only be relevant for future development or checking compliance of existing development Per limited search (see above) plus copy of decision notices for current and declined development approvals, copy of infrastructure agreements and		Contract signed (takes 12 Business Days)	\$567.40 Moreton RC \$1126.40 Sunshine RC \$617.40	Optional (but advisable if you intend to develop or need to check development is compliant) Yes No

Buyers risk/concern	Rights	Suggested timing	Approx. Cost	Search required (tick response)
charges details				
As per standard town planning advice above, however Council will be bound by the information provided in the certificate which can provide additional protection if you are considering future development Per standard search (see above) plus statement re fulfilment or non-fulfilment of any current development conditions, details of infrastructure agreements, advice of prosecutions for development offences		Contract signed (takes 30 Business Days)	\$2975.40 \$2975.40 <u>Moreton RC</u> \$7526.40 <u>Sunshine RC</u> \$3793.40	Optiona (but advisable ir you intend to develop or need to check development is compliant) Yes No
• Online Planning and Development System search (availability depends on Local Government area) Some Local Governments provide free online searches that provide some, but not necessarily all, Development Application materials and decisions. The information may not be complete and is not warranted by Council. The information shows applications (whether approved or not) and approvals and may include development conditions that run with the land (i.e. bushfire management plans and other ongoing conditions of approval).	No contractual termination rights.	Contract signed	Free	Optional (but advisable, particularly if a standard or full town planning search is not being conducted or development is intended) Yes No
Health Department search Whether the property is registered with the Health Department and any contraventions	No contractual termination rights.	Contract signed	TBA, if required	Optional (but advisable it business conducted) Yes No
Heritage search Whether property listed on heritage register or any heritage agreements in existence	Contractual termination right if listed on register or is affected by <i>Qld Heritage Act</i> Must exercise right at least 2 business days prior to settlement	Contract signed	Search City Plan	Optional (relevant if building more than 50 years old) Yes No
Building approval search Details of building approvals and inspections	No contractual termination rights for lack of building approvals.	Now	Building records \$96.79 Inspection search \$96.79	Optional (but advisable if you intend to build or renovate) Yes
• Flood search (Brisbane City Council has online flood search and Sate Government Flood Checker has historical data) Whether the property has flooded and the level of the last flood	No contractual termination rights.	Now	Free in most areas	Optional (but advisable if land located near a waterway or in a flood prone area or you intend to build on land) Yes No

Buyers risk/concern	Rights	Suggested timing	Approx. Cost	Search required (tick response)
Vegetation Protection Orders Details of whether vegetation on the property is protected vegetation or subject to an order (Brisbane this is under Natural Assets Local Law)	No contractual termination rights.	Contract signed	Free	Optional (but advisable for purchase of properties near waterways, bushland or is rural to be developed) Yes No
Powerlink Information concerning the Authority's future interest in the property, easements and transmission lines	Termination under contract if an undisclosed easement over cables that is material. Compensation (no election to terminate) if an undisclosed easement over cables that is material or immaterial. Must be claimed prior to completion No right if the easement is a proposed easement.	Contract signed	\$42.88	Optional (generally only necessary for large rural or commercial properties) Yes No
Coastal Protection (Sanctions on construction of jetties) • the date of any sanction issued • nature of the works sanctioned.	No contractual termination rights.	Contract signed	ТВА	Optional (advisable if the property has a jetty or other construction over water) Yes No
Coastal management search Whether the land is within a coastal management control district or an erosion-prone area and therefore the provisions of the Coastal Protection and Management Act 1995 applies	No contractual termination rights. Right to terminate under <i>Coastal Protection and Management Act 1995</i> , – requires notice at least 14 days prior to settlement of an undischarged coastal protection notice under s 59 or an undischarged tidal works notice under s 60.	Contract signed	Free	Optional (if property is located in a coastal area (beach or harbour area) this search is advisable) Yes No
World heritage list Whether property listed on the heritage list.	Termination if on World Heritage List or affected by <i>Qld Heritage Act</i> . Must exercise right at least 2 business days prior to settlement	Now	Free	Optional Yes No
National heritage listing Information on indigenous, natural and historic sites on the register	Termination if on World Heritage List or affected by <i>Qld Heritage Act</i> . Must exercise right at least 2 business days prior to settlement	Contract signed	Free	Optional Yes No
Queensland Heritage Register search Whether property is listed on heritage register or any heritage agreements in existence	Termination under contract if affected by Queensland Heritage Act. Must exercise right at least 2 business days prior to settlement	Contract signed	\$47.15	Optional Yes No
ATSI Cultural Heritage Register and Database (DNRM) Whether property listed on heritage register or any heritage agreements in existence	No contractual termination rights.	Contract signed	Free	Optional Yes No
Environment Protection and Biodiversity Conservation Act (Cth) Information about protection of world and national heritage places, wetlands of international importance, biodiversity conservation, threatened and migratory species, marine areas	No contractual termination rights.	Now	Free	Optional (but advisable if buying vacant land for development)

Buyers risk/concern	Rights	Suggested timing	Approx. Cost	Search required (tick response)
and parks and nuclear actions				No 🔲
Unexploded Ordnance (UXO) (Department of Defence) Details of whether a site may have potential UXO contamination.	No contractual termination rights.	Contract signed	Free	Optional (generally only necessary for non- urban properties) Yes
Fish Habitats (Department of National Parks, Recreation, Sport and Racing) Details of whether a site may be affected by a declared fish habitat area (which may limit coastal development)	No contractual termination rights	Contract signed	Free	Optional (if property is located in a coastal area (beach or harbour area) this search is advisable) Yes No

Additional standard and optional searches – Community title schemes (Units, townhouses, etc)

Buyers risk/concern	Rights	Suggested timing	Approx. Cost	Search required (tick response)
Title Investigations	Termination under contract – (if material defect).	Contract signed	\$54.05	Standard
Community management statement Real property description, title reference, encumbrances, registered leases, location of land, caveats, lot entitlement, by-laws, details of progressive	Compensation – if material or immaterial defect and buyer gives notice prior to settling). Termination or damages under contract – (if warranties inaccurate) including that the	oignod		We will require these searches in order to properly advise you on the contract
development of the scheme, administrative advices.	seller must be the registered owner at the time of settlement.			
Building management statement	si C	Contract signed	\$54.05	Standard
Title search of common property		Contract	\$24.30	Yes 🗌
See details in section 1 (as they apply to the common property)		signed	/search	No 🔲
Local government Enquiries	Termination under contract if there is no certificate of classification issued at settlement (where a certificate is required) for a failure to	Now	BCC	Standard
Certificate of Classification			\$96.79	Yes 🗌
Whether the classification of the building allows you to use the premises for your intended use (for example, if purchasing	give vacant possession.		Sunshine Coast RC \$77.17	No 🔲
for permanent residence as opposed to			Moreton RC	
temporary letting, that this use is allowed under the certificate of classification).			\$112.49	
Body Corporate Records Search	Termination under contract for breach	Contract	\$181.50	Standard
Only if the property is subject to the Building Units and Group Titles Act 1980	of warranty and if materially prejudiced.	signed		Yes 🔲
or the Body Corporate and Community	Termination rights: for inaccuracy in Disclosure Statement			No 🗌
Management Act 1997.	for breach of implied warranty			
A review of body corporate records to identify issues not covered by Form 13 Certificate including Levy information, by-laws, lot entitlement, insurances, details of management and letting agreement, referee's orders, special levies.	Note: Time limits apply to the exercise of these rights.			
Form 13 Information Certificate	Termination under contract for breach	Contract	\$85.80	Standard

Buyers risk/concern	Rights	Suggested timing	Approx. Cost	Search required (tick response)
(particularly advisable if instructions are	of warranty.	signed	+ \$56.10	Yes 🔲
not to undertake a body corporate records search, which is more extensive	Termination Rights:		extra for insurance	No 🗖
and advisable)	for inaccuracy in Disclosure Statement		certificate	
Levy information, by-laws, lot entitlements, insurances	for breach of implied warranty			
entitlements, institutions	Note: Time limits apply to the exercise of these rights.			
Body Corporate Orders (Form 3 BCCM) from Body Corporate	Termination under contract if an order requires work to be done or money spent on the lot or	Contract signed	\$24.39	Standard
Commissioner	common property	Signod		Yes 📙
Details of Orders made against a particular community title scheme	Compensation under contract only if the order was issued prior to contract:			No 🔲
Qld Fire and Rescue Search	No contractual termination rights.	Contract	\$159.75	Optional:
(This only applies to commercial buildings and units)		signed		Yes
Whether a fire safety report has been issued for the property, whether the property complies.				No 📙

Buyer/seller arranged searches – strongly advised to obtain

Search / Enquiry	Buyers risk/concern	Suggested timing	Approx. Cost	Search required (tick response)
Pest inspection/building inspection	Termination under contract only if a reasonable buyer would consider the	Contract signed	Depends on	Optional (although you are
Only of benefit after contract if standard or special condition in contract.	report unsatisfactory		inspector engaged	strongly advised to obtain report)
Information concerning the condition of the property.			by you	You must arrange these reports
Survey	Termination under contract if material defect	Contract signed	Depends	Optional (although you are
Identify the boundaries of the land, the area and location of improvements.	Compensation under contract if buyer completes and defect material or immaterial. Claim for compensation must be notified		on surveyor engaged by you	strongly advised to obtain a survey)
	prior to settlement.			You must arrange a surveyor to conduct a survey, if you choose to
Diagon complete size and	By signing and returning this form, you ack	knowledge that:		
Please complete, sign and return as soon as possible.	1. We have advised you to undertake all	l applicable standar	d searches;	
	Failure to undertake standard searche	, \	0,	
	a. mean that rights of termination an	•	·	
	b. defects in the property, or the titlec. result in loss or cause additional e	•		
	You instruct us to undertake the Optic		<u> </u>	and
	We acknowledge that we will incur ad			
	searches plus about \$141 of other ou Settlement Notice filing fee (to preven settlement and lodgement). There can there's no financier.	tlays on our Notice of registration of a co	of outlays from sonflicting interes	such as a t between

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Client 1 name	Client 1 name	
Client 1 Signature	Client 1 Signature	

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Further Information – Notes for Author

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- Land tax search Refer Taxation Administration Act 2001
- **Local Government Building Notices Search** show cause and enforcement notices are issued under *s 247 and s 248 Building Act 1975* or s 588 or s 590 *Sustainable Planning Act 2009*.
- **QCAT Search for fences and trees** applications and orders in relation to trees and fences on the property are issued under the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*.
- **QCAT Tree Register and minor civil dispute fence decision searches** See www.qcat.qld.gov.au for QCAT Tree Register and minor civil dispute fence decision searches.
- **Mining and other geothermal tenures Search** Refer s 185(1)(h),(i),(j) Land Title Act 1994 regarding access agreements with holders of mining, petroleum, gas and other geothermal tenures on the land or on adjoining property being binding on successors in title.
- Transport Noise Corridor Search See Queensland Development Code (QDC) Mandatory Part (MP) 4.4.
- Queensland Building and Construction Commission Search refer the Queensland Building and Construction Commission Act 1991
- Coastal Protection (Sanctions on construction of jetties) Search refer to s 86 of the Harbours Act 1955 (now part of the Transport Infrastructure Act 1994)
- World heritage list Search See http://whc.unesco.org. Also at http://www.environment.gov.au/heritage/places/world/index.html
- National heritage listing Search http://www.environment.gov.au/heritage/places/national/index.html
- **Title search of common property Search** Right of termination under s 209 *Body Corporate and Community Management Act 1997* for undisclosed Body Corporate Asset
- **Body Corporate Records Search** and **Form 13 Information Certificate** For inaccuracy in Disclosure Statement see s 209 (existing lot) *Body Corporate and Community Management Act 1997*; For breach of implied warranty see s 224 *Body Corporate and Community Management Act 1997*
- Body Corporate Orders (Form 3 BCCM) from Body Corporate Commissioner Search For compensation where order issued prior to contract, note cl 7.4(4)